



UNION OF
ADJUNCT FACULTY AT PACE

Newsletter

Issue for the Month

January 2014

In This Issue

[Adjunct Faculty's Promotion
Criteria](#)

[Faculty Campus Tuition Remission](#)

Quick Links

[Register Now](#)

[Newsletter Archive](#)

[Related Topics](#)

[More On Us](#)

MEET OUR PRESIDENT AND EXECUTIVE BOARD MEMBERS



Mrs. Barbara Lerner
President

Contact Info:

blerner@uafponline.org



Meet Our President Barbara Lerner

Dear Colleagues,

The beginning of a new year is always a time for reflection. What went right last year? What do I want to change this year?

Our biggest achievement in 2013 was the opening of our office at 139 Fulton St., on the corner of Nassau. This was a huge undertaking that involved all your officers, our attorney and our advisors from NYSUT. It is probably the smallest office in the city-but it is ours, and it is a big step forward. We were also pleased to change the format of the YES awards to include Adjunct Faculty. We have nominated Louis V. Quintas for a YES award at the end of the year. We have also worked with Provost Sukatme to establish an Excellence in Teaching Award for Adjunct Faculty. This will be given at graduation and will have a \$500. prize attached. Provost Sukatme asked the UAFPA to nominate four professors to serve on the committee to select the winner of this award. He will appoint two from this list to represent Adjunct Faculty on the committee. We were very pleased with this, since it is the first time that the UAFPA was consulted in the formation of a university committee.



Mr. William Quinlan
Vice President

Contact Info:
wquinlan@uafponline.org



Mr. Harvey S. Mars
Council

Contact Info:
hmars@uafponline.org



Mr. Richard Connerney
Secretary

Contact Info:
rconnerney@uafponline.org



The year saw the resignations of Louis V. Quintas and Mary Ellen Bernard who were stalwarts of the Executive Board for many years. They were honored at a dinner last May.

And for 2014?

Our contract comes to an end in June 2015. So we will begin negotiations this year. I don't foresee an easy time. We need to increase salaries and provide greater job security...two goals that Pace vehemently opposes. We will be holding some meetings during this semester to get your input on the proposed new contract. If you can't make a meeting in person, please email me with your ideas. But understand that this will not be an easy task. Only steely determination will produce progress. We will need all of us working together, or we will not succeed.

We wish everyone a productive and rewarding semester. But work is not life-so we also wish you a healthy and peaceful 2014.

In Solidarity,
President Barbara Lerner

In Solidarity,

Barbara Lerner, President
Union of Adjunct Faculty at
Pace

Adjunct Faculty's Promotion Criteria

For more information please click here:

[Adjunct Faculty Promotion Criteria](#)

Click here to access forms:

[Adjunct Promotion Forms 2013](#)

Faculty On Campus Tuition Remission

On-Campus Tuition Remission is a benefit provided to part time staff, their spouse/domestic partner and dependent children to attend classes for credit at Pace University.

Graduate courses are subject to tax withholdings governed by the IRS. See Taxable Tuition for more information.

Benefits

On-Campus Tuition Remission covers only the tuition and the General Institution Fee (GIF). All other charges including lab fees, late charges or

Ms. Maria Sette
Communication Manager
Contact Info:
msette@uafponline.org

[New Membership Form](#)



activities fees are not included and are the responsibility of the student. Tuition Remission benefits available under the On-Campus Tuition Remission Program do not cover special arrangements such as tutorials, independent study, or courses conducted off-campus which are accepted for credit at Pace.

Non-credit or certificate courses/programs are covered for the employee only and when directly related to your job. Please contact the University Benefits office for requirements and application procedures.

Eligibility

Part time staff

Part time staffs are eligible to receive 50% tuition remission after one year of part-time continuous employment and working a minimum of 15 hours per week. This remission is for all programs except the Executive Business Programs, the Psy.D Psychology Program, School of Law and all doctoral programs.

After 15 years of employment, on-campus tuition remission is increased to 100% or 50 % for special programs as described above.

Spouse/domestic partner

Eligible to receive 50% tuition after 5 years of employment in all programs except for Special Programs* (such as Executive Business Programs (EMBA), the Psy.D. Psychology Program, and the Law School, and all doctoral programs, etc.). Those Programs receive 25% tuition benefit. After 15 years of employment, this on-campus tuition remission is increased to 100% (50% for Special Programs).

Children

Eligible to receive 50% tuition after 5 years of employment in all programs for the duration of the part time staff member's employment and having met the aforementioned criteria. Dependent children receive 50% tuition up to age 24. After age 24 they receive 25% tuition benefit except for Special Programs* (such as Executive Business Program (EMBA), the Ph.D. Psychology Program and the Law School, and all doctoral programs, etc.). Those Programs receive 12.5% tuition benefit. All tuition remission benefits end at the end of the semester in which the child turns 30.

After 15 years of employment, this on-campus tuition remission benefit is increased to 100% up to age 24, (50% for Special Programs*) after age 24, they receive 50% tuition benefit (25% for special programs). See benefit grid below for further information. All tuition remission benefits end at the end of the semester in which the child turns 30.

#	Employee or Dependency status	Under-Graduate	Graduate	Special Programs*
4	Part time staff who work 15 hours/week for 40 weeks/year; after year of employment	50%	50%	25%
5	Spouse/partner and Children (to age 24) of part time staff, after 5 years of employment	50%	50%	25%

6	Children of part time staff *** (age 24 or older), after 5 years employment	25%	25%	12.50%
7	Spouse/partner and Children (to age 24) of part time staff , after 15 years of employment	100%	100%	50%
8	Children of part time staff (age 24 or older), after 15 years employment	50%	50%	25%

*** For Example: Executive MBA; EMBA; ALL Doctoral Programs and the Law School, etc. Contact OSA for a complete list of Special Programs.**

****To the end of semester following 24th birthday; Age 24, or older for undergraduate degree only, if matriculation commenced prior to age 24. All remission benefits cease at the end of the semester following 30th birthday.**

Procedures

An On-Campus Tuition Remission Form, must be completed each semester and when classes are added or dropped. The completed application must be submitted to Human Resources for approval by the date(s) indicated below.

Deadline Dates;

Fall Semester	August 15
Spring Semester	December 15
Summer I	May 15
Summer II	June 15

If any deadline date falls on a day the University is not open, the deadline is extended to the first business day following the 15th.

The Office of Student Assistance (OSA) will send an invoice to the student for all charges. This invoice and the approved On-Campus Tuition Remission Application must be submitted (by the employee) to the Office of Student Assistance (OSA), which will credit the student's account for the amount of the Tuition Remission.

Faculty Off Campus Tuition Remission

Eligibility

For full time faculty and staff enrolled in a job related Graduate Program not offered at Pace University:

Remission

- Up to **\$1,500** per academic year - Private Institutions - (**\$750** per semester)
- Up to **\$1,000** per academic year - Public Institutions - (**\$500** per semester)
- Benefits provided for a maximum of three years

Complete an [off-campus tuition remission application](#) accompanied by current job description and statement from supervisor to justify relationship of program to current job responsibilities.

In addition, must also provide a copy of paid statement and completion of courses for the given semester.

Documents should be submitted directly to the University Benefits Office in Dow Hall in Briarcliff.

Reimbursement

Upon satisfactory completion of the required documents, reimbursement for courses will be made following the end of Pace's semester schedule. For example, reimbursement for the Fall semester will be made in January, while reimbursement for the Spring semester will be made in June.

Reimbursement will not be made for completed courses beyond a two semester look back period from the date of application.