



William T. Quinlan,
UAFP President

Dear Colleagues,
I have asked Barbara Lerner to represent the union on the Pace University Safety and Security Committee. Her report on the Active Shooter Training is especially relevant to all of us and so I am sending it out as this month's newsletter.

Barbara Lerner's report on Active Shooter Training:

I was in the classroom when we had a scare that there was an active shooter on the 6th floor of 1 Pace Plaza. I had no idea what to do. It turned out to be a false alarm, but when Pace offered "Active Shooter Training" I attended the session. I would like to share some of my notes from the session. The information is drawn from Dustin Williams, Director of Safety and Security for Pace, Detective Kathleen Thompson from the NYPD and fellow Adjunct Elliot Hearst who attended an Emergency Preparedness meeting at another time and shared his information.

Communication

During the false alarm situation we had to rely on students texting other students. It was some time before a message came on the intercom to evacuate the building. Pace is now working on a system that would send messages through the classroom computers. They are also improving the intercom system.

As soon as possible you should call 911. However if the shooter is in proximity to your classroom you should not make a sound that would alert him to your presence. You cannot text 911. You must text 311, and they will contact 911. Provide as much information as possible including the specific location of the shooter. Pace is a large campus. You can't simply say "Pace" Remember to evacuate before you call.

Action

A Avoid: The best way to handle the situation is to get away. If the shooter is above you leave the building. Do not stand on the street adjacent to the building. The shooter can break a window and aim down. If the shooter is below you leave the classroom and go to the highest floor in the building. Proceed to Barricade. Considering that Pace NYC has only 6 floors and all the classrooms are usually occupied, it might be best to stay where you are if the shooter is below you.

B Barricade:

Shut the door; turn off the lights; silence your cell phones; move desks and chairs against the door; remain quiet. If possible tie something around the metal door hinges. Create an obstacle course to make it harder for the shooter to move around in the classroom. Hide behind the barricades. The objective is to have layers in front of you to deflect a bullet. Collect ammunition to throw at the shooter, e.g. shoes, books, cell phones, wallets, purses. Remain in the classroom until the police come to get you. It may take several hours.

C Confront:

This is the least advisable option. Use it only if the shooter has managed to penetrate the classroom. Start to scream. Throw your ammunition directly at the shooter's face. The shooter wants to be in control. An attack is unnerving. It undermines his sense of control.

In solidarity,
William Quinlan
President, UAAP

Union of Adjunct Faculty at Pace (212) 766-1600

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